Open Day - Roving Ambassador Role Description

The Day: UWA Open Day held on **Sunday 13th August 2017**

**Ambassadors need:** Enthusiasm, punctuality, friendly outgoing disposition and organisational skills

**Position Type:** Voluntary

**Time commitment:** Roving Ambassadors will be notified of their roster for Open Day at the training session. Please check your roster in your pack for details. Please ensure you arrive ready to start at the rostered time on Open Day.

**Scope of role:** Roving Ambassadors are required to:

- Attend their allocated training session
- Read all material contained in the training pack before Open Day
- Attend UWA Open Day on Sunday 13th August 2017
- Wear their allocated T-Shirt
- Stay within their allocated precinct (see pack for details)
- Answer visitor queries accurately or direct them to someone who can
- Direct people around campus to appropriate venues
- Promote the program and events during the day
- Act as a positive ambassador for UWA

**Recognition:** Roving Ambassadors will receive a letter of gratitude from the University for their contribution to Open Day in 2017. All Roving Ambassadors will go in the draw to win a prize which will be drawn at the Wrap Up event after Open Day. Details of this event will be provided at the briefings.