Unit Readings
Quick Start Guide

1 Log into Unit Readings to access your list

2 Add sections & new resources

3 Tag for Library to Digitise/High Demand

4 Send List to Library

5 Publish your list

6 Show link to Unit Readings in LMS

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My Lists
4 lists

My Collection
6 items

Notifications
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Find Lists

Reports

UNIT1234 - Unit Readings
Example reading list

DRAFT   ENGL1401_SEM-1_2018 (2018)   ⏱ Updated 3 minutes ago   📄 30 items in 7 sections   26/30 items are in process

EDIT

••• ☰ ⟳ ▼ ✎ 🔍

SEND LIST   NEW SECTION ➕

Week 1 (10) ⌄
Environmental factors

Economics
Begg, David K. H. , ; Fischer, Stanley.,Dornbusch, Rudiger.,Smith, Peter, 1947- 5th ed., London ;, McGraw-Hill, 1997 - 1984

" Please Chapter 3 for the tutorial "

[High demand]

Being Prepared ... at Barry J Marshall Library Main collection 1st floor : 330 1997 ECO

BOOK

Globally Dispersed Local Challenges in Conservation Biology
Bawa, Kamaljit S. , Con... ... Biology 20(3), 200606, 696 - 699

🏷 Add tags to item

In Process   Check ava...

ARTICLE

My Collection links with My Favourites in OneSearch, so you can add resources easily

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⚙ User Settings

⬇ Cite It!

⊕ Help

Add Cite It! button to your browser to add web resources

Get in depth help

••• ☰ ⟳ ▼ ✎ 🔍

✎ Publish

☰ Order Citations in All Sections ▾

📋 Duplicate list

🔒 Lock

📣 Manage unit association

☰ Save list structure as a template

💬 Configure list discussions ▾

📄 Permalink ▾

In LMS:

Rename Link
Show Link
Delete

Unit Readings ☑
Assessment

VITAM · EXC OLU · ERE PER · AR TES

SEEK WISDOM

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Unit Readings
Best Practice Guidelines

Unit Readings will save you time, increase student satisfaction, and ensure copyright compliance. Follow these tips to get the best out of Unit Readings.

Keep lists relevant & current

Identify core readings to support students' wider learning and encourage your students to conduct further independent research through OneSearch. Only add the most recent edition of a title to your list. If you use an older edition add a public note to explain why. Update and review your lists on a regular basis, and notify the Library when new editions need to be ordered.

Consider the structure & length of the list

Lengthy lists can be hard to navigate and can lead to information overload. Create sections to group related readings by week, module, topic, or assessment item.

Use My Favourites & My Collection

My Collection in Unit Readings is linked to My Favourites in OneSearch, so if you save a record to My Favourites it will appear in My Collection, and vice versa. You can drag items from My Collection directly into a reading list.

Use online resources to increase access

Use the search function within Unit Readings to seamlessly add ebooks and journal articles from OneSearch to your reading list. Provide links to freely available online resources using the Cite it! bookmarklet. If you'd like a book chapter, excerpt or print article to be digitised, use the Digitise tag. The Library will manage all digitisation on your behalf to ensure copyright compliance, so there's no need to upload PDFs to your LMS unit.

Order resources in advance

If you have notified the Coop Bookshop of your textbook requirements, copies will be automatically ordered by the Library if required. All other order requests should be submitted through the Order details form as early as possible to allow for shipping and processing time. To indicate to the Library that a physical item or ebook will be in high use or is essential to students, use the High Demand tag in Unit Readings.

Use Unit Readings for unit readings

We recommend that unpublished teaching material – such as PowerPoint slides, lecture notes and workbooks – continue to be made available directly in the LMS.

Copyright compliance is crucial

Digitisation of published material – such as book chapters and journal articles – needs to be mediated by the Library to ensure copyright compliance across the University. Only upload files if you own the copyright in the material, or if the material is out of copyright or copyright-free. For more information on copyright, see the Copyright for Teaching guide.