CAMPUS CARD - CONDITIONS OF USE

By accepting and using your UWA Campus Card, you agree to the following conditions of use.

CARD SECURITY

Your Campus Card is not transferable. If found in the possession of any person other than the authorised holder, it will be confiscated and sent to the Card Helpdesk.

Your Campus Card should be kept secure, and you are liable for any losses resulting from unauthorised building entry or transactions, attributable to the fact you delayed to report that your card has been lost, stolen, or misused.

Cards reported lost or stolen are unable to be used again if recovered after a new card is issued. The superseded card should be returned to the Card Helpdesk, where any remaining funds can be transferred to the new card.

CAMPUS CARD OWNERSHIP

Your Campus Card remains the property of the University of Western Australia. You must return your Campus Card to the University immediately if asked to do so.

The University will not use personal information about you, except as required for University purposes, unless you give your consent.

The University will not provide or sell information recorded in the Campus Card system about your card to other people or organisations except:

• as required by law
• to answer an inquiry from you concerning the operation of or the transactions recorded for your card
• to cancel or recall your card or cancel any chip function including the electronic purses
• to supply information to you in the event of damage to, loss or theft of your card
• to investigate and resolve a complaint, inquiry or dispute in relation to your card.

CANCELLATION OF CARD SERVICES

The University may cancel any of its services available to you in connection with your card in accordance with University policies and procedures.

UNIVERSITY’S LIABILITY

To the extent permitted by law, the University’s liability is limited to replacing cards with a faulty chip.

Card holders are responsible for managing the funds on their Campus Card electronic Purses and for reducing balances to zero before leaving the University.

The University does not accept liability for lost, stolen, or user damaged cards, nor for loss of monetary value through unauthorised use of your electronic purses.

The University is not liable for any loss you may suffer arising from any malfunction of the card system, or if a card reader or terminal equipment is unavailable for use or unable to be used.

To the extent permitted by law, the University is not liable for any indirect or consequential loss incurred by you.

Unless required by law, the University is not liable for the availability, quality or fitness for purpose of any of the services not provided by the University, or any goods or services purchased with your card not provided by the University.

The University is not liable to you if a system participant fails to accept your card.

Possession of a UWA Campus Card does not empower any staff member or card holder to act as an agent for the University.

CONDITION VARIATIONS

Circumstances may arise which require the University to vary these conditions and it may do so at any time.

If the University does alter these conditions, any changes will be published on the Campus Card website located at www.campuscard.uwa.edu.au
UWA CAMPUS CARD - USER GUIDE

The University of Western Australia has a multi-functional smartcard known as the Campus Card, for students, staff and visitors to access a range of UWA services.

The University funds everyone’s first Campus Card for use throughout the UWA community, with replacements paid for by the Card holder.

A contactless Mifare card was introduced in 2006, with the pre-2006 gold chip card continuing to be useable for micro-financial transactions at UWA.

CAMPUS CARD CATEGORIES

Student Cards are issued to UWA students during the enrolment process by Student Administration.

Staff Cards are issued to UWA staff with a current appointment, at Student Administration. Staff attend in person with photo/signature ID, quoting their staff number.

Visitor Cards are authorised by Faculty/School/Centre management for visiting officials and consultants if building access and library borrowing is required for the duration of the visit. Student Administration process the authorised applications and issue the card.

OHCWA Cards are issued to non-UWA students and staff of the Oral Health Centre of WA (OHCWA) on the authorisation of OHCWA management.

Library Affiliate and Community Member Cards are issued to patrons who apply to join the Library, on the authorisation of UWA Library management.

Transaction Cards can be purchased from any UWA autoloader, and are for electronic purse use only.

USING THE CAMPUS CARD

The Campus Card, depending on the category issued, can be used for a range of functions including:

- identification on UWA premises
- examination ID - compulsory
- building access where authorised by a UWA School
- UWA Library borrowing & electronic database access
- paying for copying, printing, additional internet quota, and POS purchases with the chip’s electronic Purses.

ADDING MONETARY VALUE TO CAMPUS CARDS

The Campus Card has an embedded chip on to which monetary value can be loaded by inserting the card into any UWA autoloader and following the touch screen instructions. The credit added to the card is then used to pay for micro-financial transactions at UWA.

CAMPUS CARD ASSISTANCE & REPLACEMENT

The Card Helpdesk provides counter assistance with card queries between 8.30am and 4.30pm Monday to Friday. For initial enquiries phone 6488-2523.

A list of Recovered Cards awaiting collection from the Card Helpdesk is maintained on the Campus Card website at www.campuscard.uwa.edu.au

Campus Card replacements are authorised while attending the Card Helpdesk to complete the Problem Report form. A new card is issued after paying the applicable fee. The current fee to replace lost, stolen, or user damaged cards is $15.00 GST excl. for students and $16.50 GST incl. for all other card categories.

If a Campus Card develops a faulty chip, it should be returned to the Card Helpdesk where the chip will be tested and made operational, or the card replaced.

Library and building electronic access for a new card is active the next UWA working day after the card is issued. Unused funds can be transferred to the new card when the superseded card is returned to the Card Helpdesk.

LOSS AND STOLEN CAMPUS CARDS

Lost and stolen cards should be reported immediately to the Card Helpdesk on-line via Campus Card’s website using your UWA ID Number and Pheme password. This report enables the card’s building electronic access to be disabled, Library borrowing to be blocked, and electronic purse funds locked from unauthorised use.

An interim verbal report can be made by phoning Security on 6488-3020, or the Library on 6488-1777, completing a written report at the Card Helpdesk during office hours if a replacement card is required.

Cards reported lost or stolen are unable to be used again if recovered after a new card is issued. The superseded card should be returned to the Card Helpdesk, where any remaining funds can be transferred to the new card.

BUILDING ELECTRONIC ACCESS CONTROL

Student card access to UWA Schools whose buildings and computing laboratories have electronic access control, is automatic and linked to units of enrolment. Staff and Visitor card access is activated upon personal application to a School’s Administration Officer.

TRANSPERTH CONCESSIONAL TRAVEL

Full-time enrolled UWA students using public transport can access concessional fares with a registered Tertiary SmartRider purchased from (or re-validated at) the Guild Village Newsagency. UWA’s student_connect website provides details on the SmartRider registration processes.

LOCATION MAP - UWA Crawley Campus